

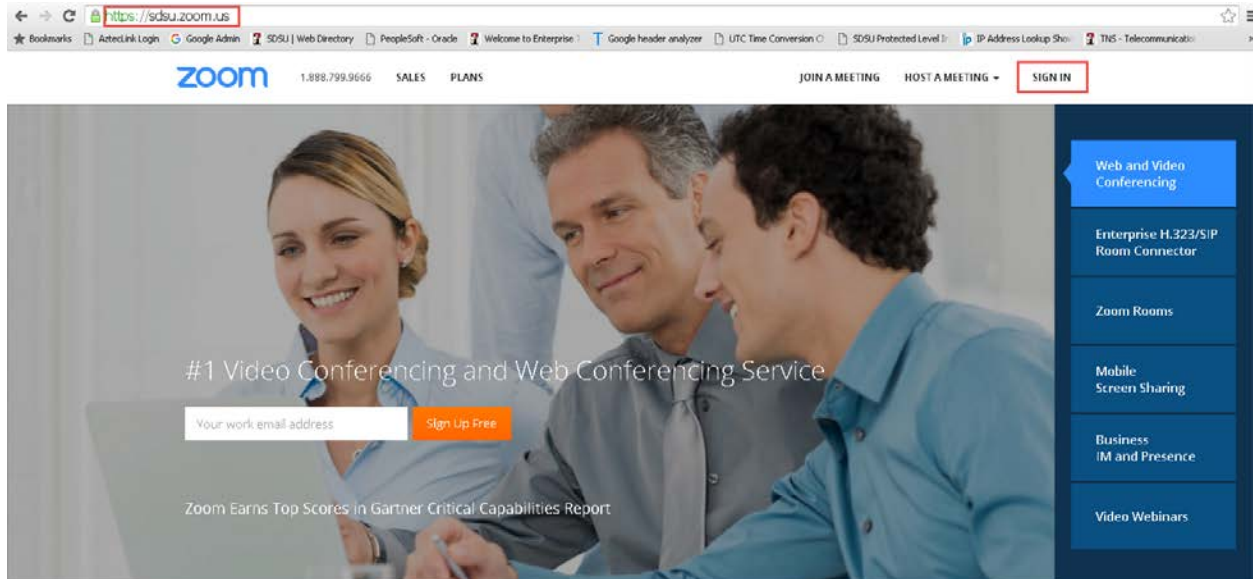
How to log into Zoom

Table of Contents

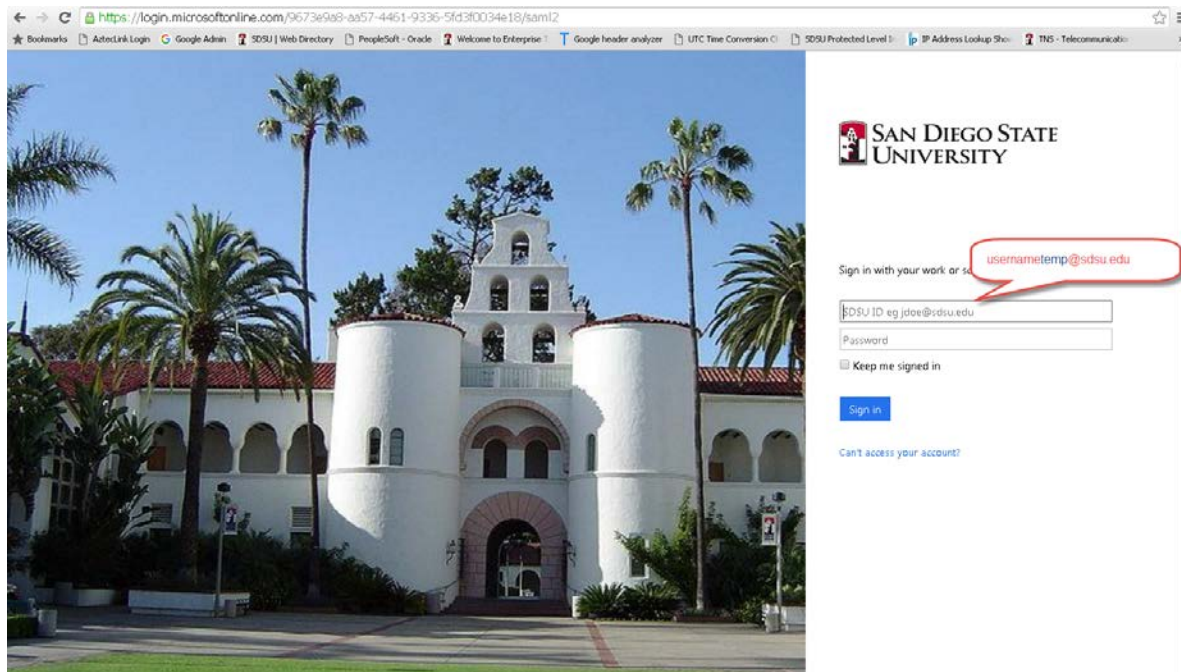
How to log into Zoom	1
Zoom logon procedure	2
Alternate Zoom logon procedure	4
Contact Info.....	8

Zoom logon procedure

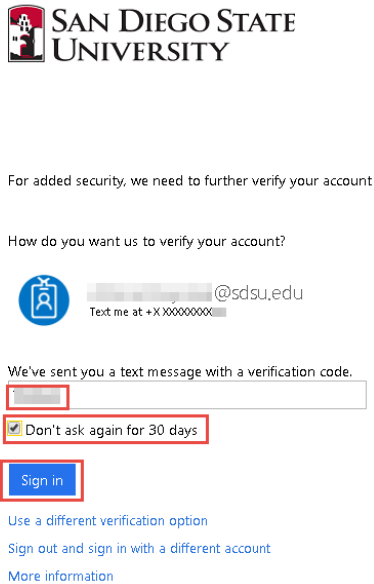
1) Go to <https://sdsu.zoom.us> and click on **SIGN IN**.



2) At the San Diego State University authentication screen, type your **username@sdsu.edu** and your password.




3) You will be prompted to choose what type of logon authentication to use, complete the process and click **Sign in**,



SAN DIEGO STATE UNIVERSITY

For added security, we need to further verify your account

How do you want us to verify your account?

 @sdsu.edu
Text me at +X XXXXXXXXXX

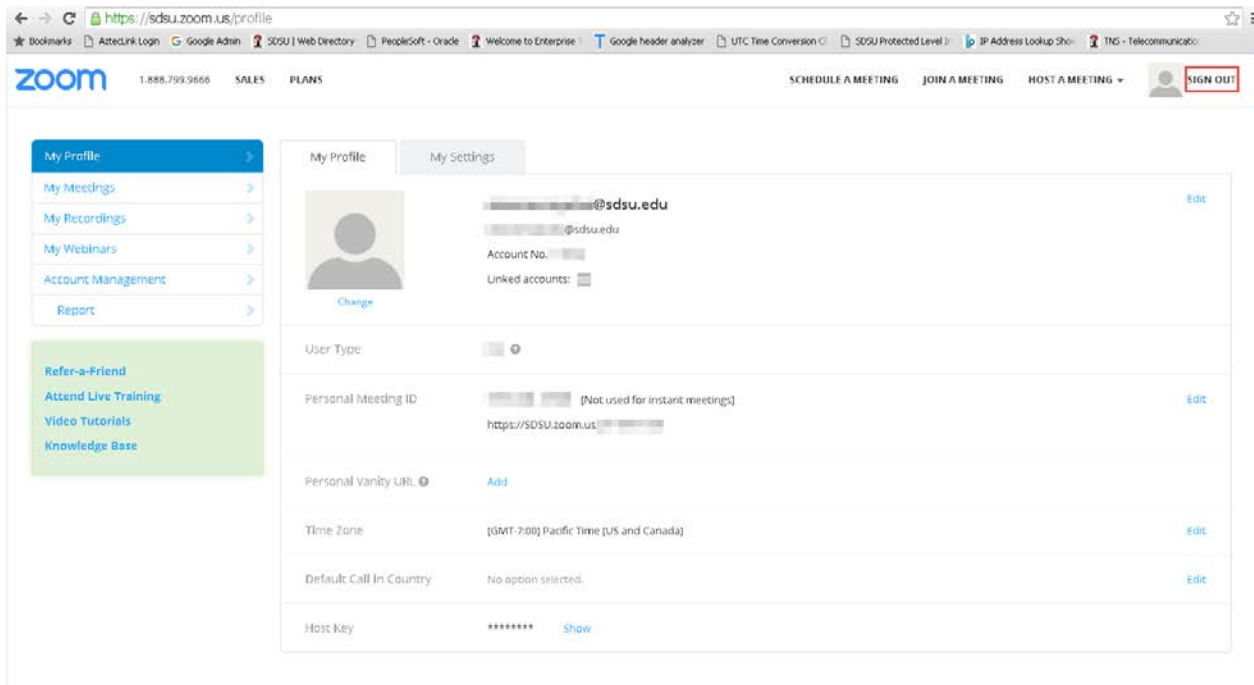
We've sent you a text message with a verification code.

Don't ask again for 30 days

Sign in

[Use a different verification option](#)
[Sign out and sign in with a different account](#)
[More information](#)

4) You will be taken to the Zoom screen. When you are done, click on **SIGN OUT**.



Browser address bar: <https://sdsu.zoom.us/profile>


Navigation: **zoom** 1.888.759.9666 SALES PLANS SCHEDULE A MEETING JOIN A MEETING HOST A MEETING **SIGN OUT**

Left sidebar menu:

- My Profile
- My Meetings
- My Recordings
- My Webinars
- Account Management
- Report
- Refer-a-Friend
- Attend Live Training
- Video Tutorials
- Knowledge Base

Main content area (My Profile):

My Profile | My Settings

 **@sdsu.edu** [Edit](#)

[Change](#)

User Type:

Personal Meeting ID: (Not used for instant meetings) [Edit](#)
<https://sdsu.zoom.us/>

Personal Vanity URL: [Add](#)

Time Zone: (GMT-7:00) Pacific Time (US and Canada) [Edit](#)

Default Call In Country: No option selected. [Edit](#)

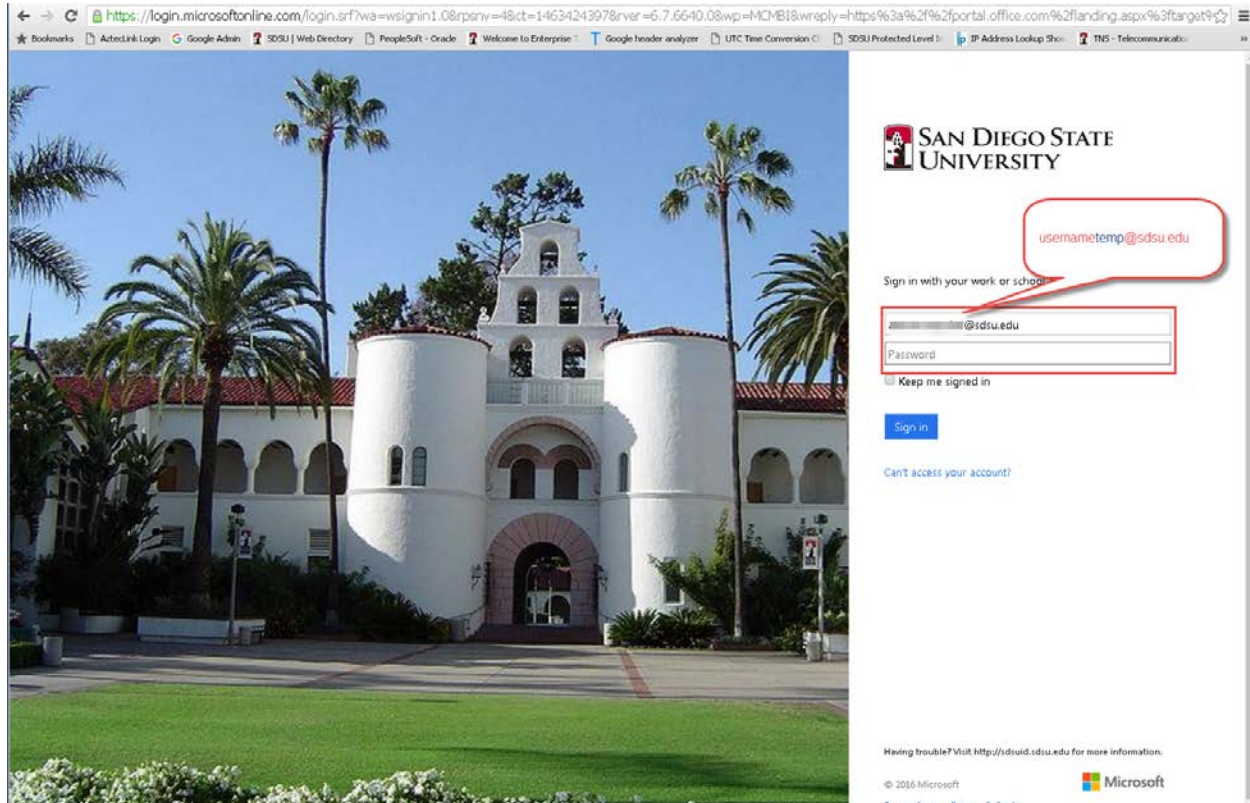
Host Key: ***** [Show](#)

5) Close all browser windows that you opened.

Alternate Zoom logon procedure

If you have problems logging in, try this alternate method to log into Zoom.

a) Go to <https://portal.office.com/> and log in with your **username@sdsu.edu** and your password.

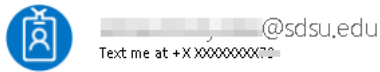


b) You will be prompted to choose what type of logon authentication to use, complete the process and click **Sign in**,



For added security, we need to further verify your account

How do you want us to verify your account?



We've sent you a text message with a verification code.

Don't ask again for 30 days

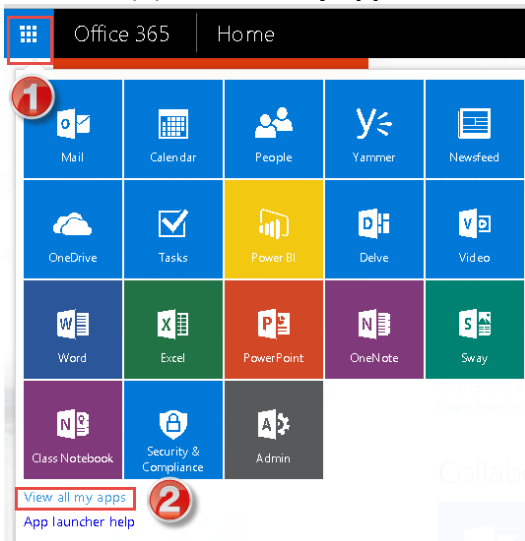


[Use a different verification option](#)

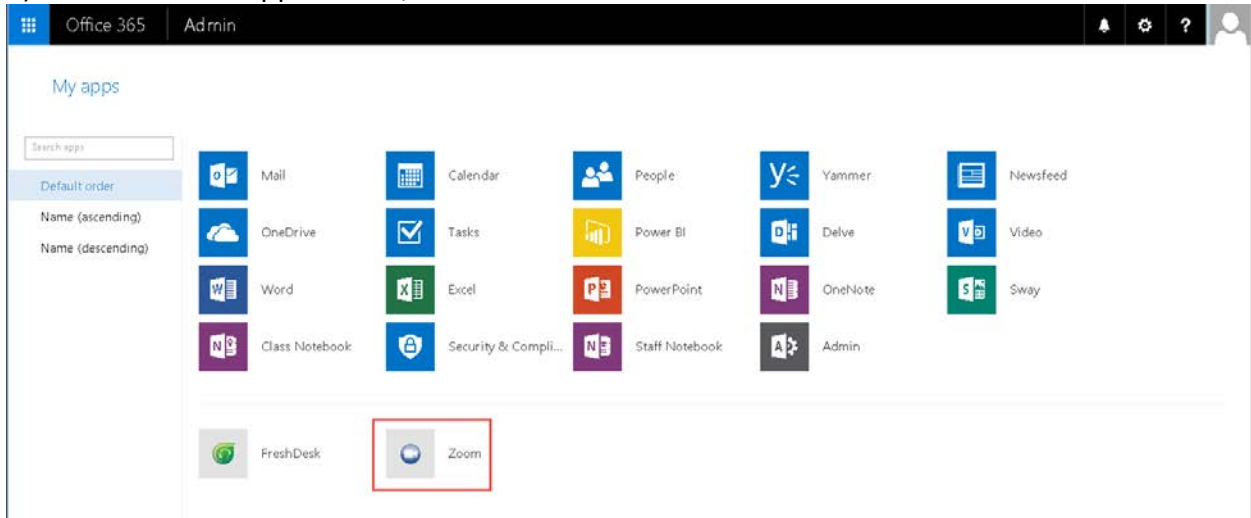
[Sign out and sign in with a different account](#)

[More information](#)

c) At the main screen, go to the upper left corner and click on the App Launcher icon (1) below and then (2) **View all my apps**.



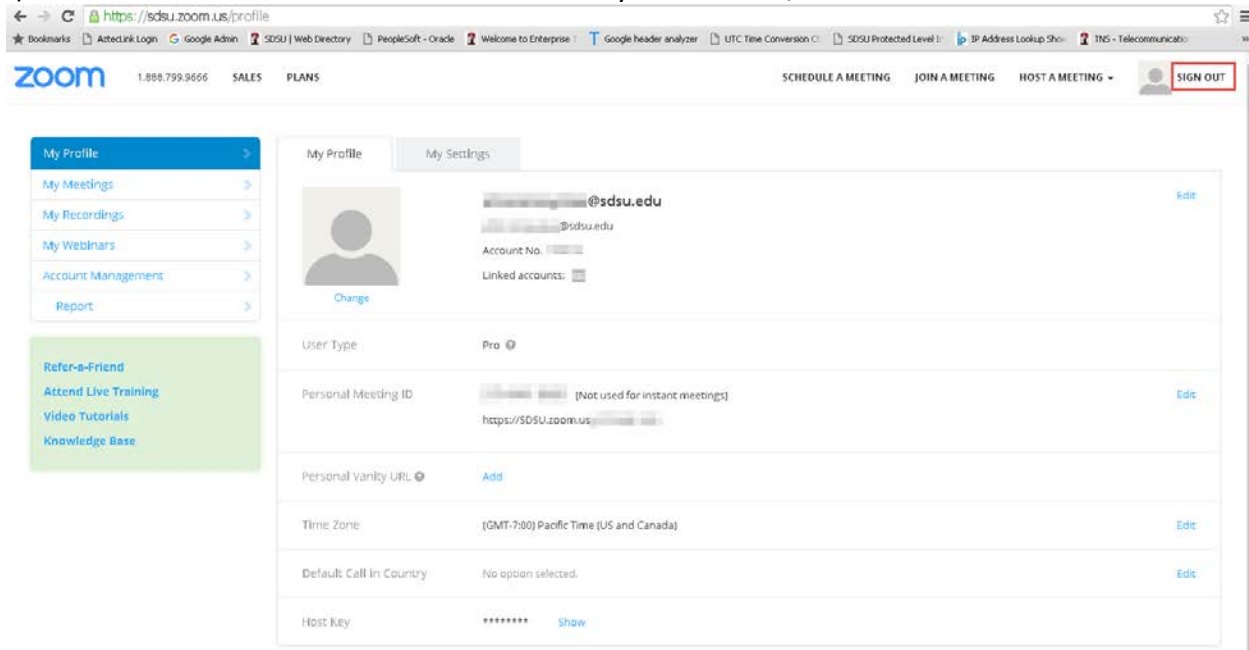
d) From the list of applications, click on **Zoom**.



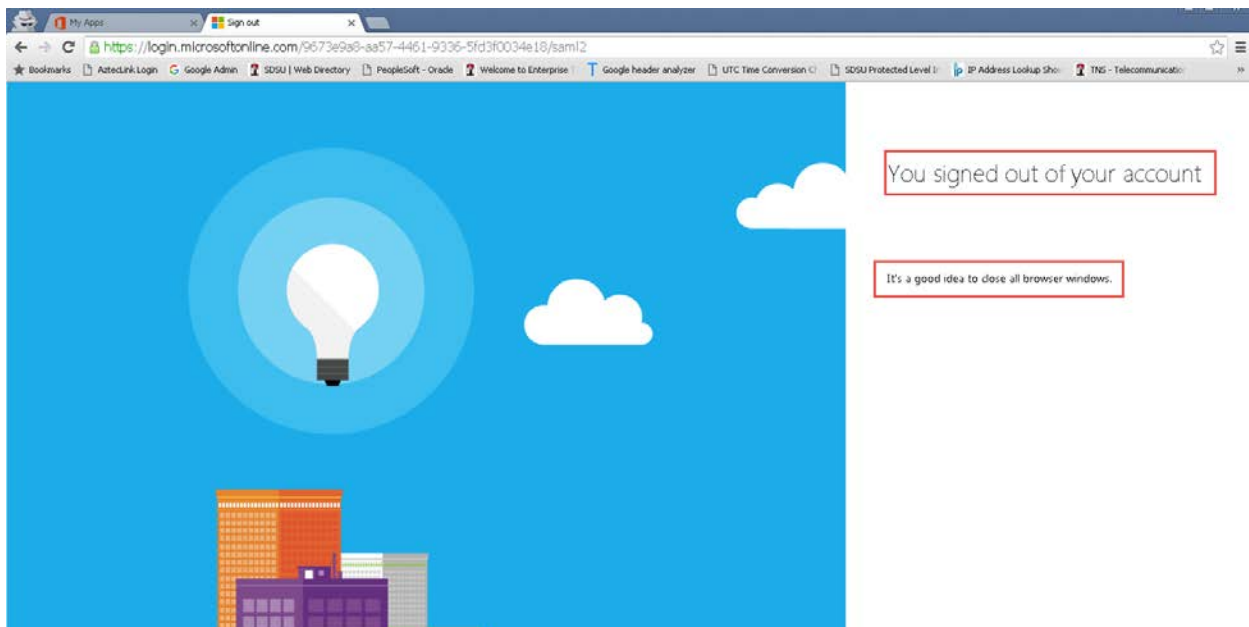
e) Click on **SIGN IN**.



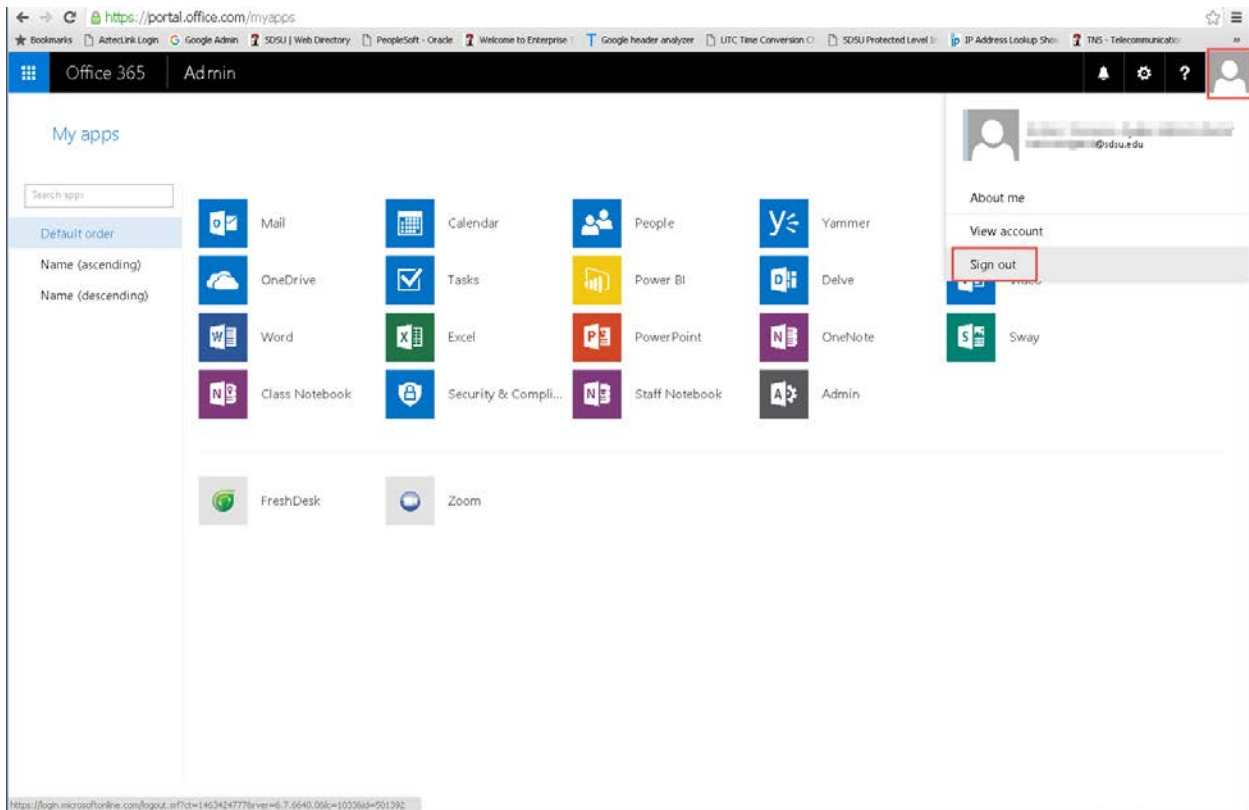
f) You will be taken to the Zoom screen. When you are done, click on **SIGN OUT**.



g) Close the tab that was opened for Zoom.



h) Click on the rightmost corner profile icon and select **Sign out** from the pull down menu.



i) Close all browser windows that you opened.

Contact Info

If you are having problems please call the ETS Help Desk at (619) 594-5261 or email us at etshelpdesk@mail.sdsu.edu.

A publication from Enterprise Technology Services, San Diego State University, San Diego, CA, USA ©2016

Disclaimer

Neither SDSU nor the State of California nor the California State University system nor any of their employees, makes any warranty or assumes any legal liability or responsibility for the accuracy, completeness, or usefulness of any information, apparatus, product, or process disclosed, or represents that its use would not infringe privately owned rights. Reference to any special commercial products, process, or service by trade name, trademark, manufacturer, or otherwise, does not necessarily constitute or imply its endorsement, recommendation, or favoring by SDSU or the State of California or the California State University system. The views and opinions of the author(s) do not necessarily state or reflect those of SDSU or the State of California or the California State University system and shall not be used for advertising or product