

Requesting SDSUId Activation

To request your SDSUId activation information, send an email from your SDSU account e.g. jdoe@mail.sdsu.edu to sdsuid@sdsu.edu with the subject "SDSUId".

It is important that the email come from you primary account and not an alias. Typically, your primary account would be the email address that you use to sign in to Gmail.

Account information will be sent to you within 15-45 minutes. A sample email of what you can expect to receive is below:

SDSUId

Your SDSUId account is ready for you!

- **SDSUId:** jdoe@sdsu.edu
- **Temporary Activation Code:** 67871586\$d

To activate your account visit <https://portal.office.com>. Enter your SDSUId and temporary activation code and follow the prompts.

To change your password: Go to Settings  > Password

Passwords must be at least 10 characters and include at least 1 character from 3 of these four sets: numeric, upper case, lower case, and special characters.

If you need help or would like more information about SDSUID, visit <http://sdsuid.sdsu.edu>.

This message was sent from an unmonitored email address. Please do not reply to this message.

For any other assistance, please call us at (619) 594-5261, or email us at etshelpdesk@mail.sdsu.edu. We are open Monday through Friday from 9 am to 4 pm. To visit us in person, come to the 2nd Floor Love Library.

A publication from Enterprise Technology Services, San Diego State University, San Diego, CA, USA ©2016

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